



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**BHAWABHUTI MAHAVIDYALAYA, AMGAON**

BHAWABHUTI MAHAVIDYALAYA DEORI ROAD, AMGAON DISTT. GONDIA -

441902

441902

<https://bmvamg.org.in/>

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2023**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Bhawabhuti Mahavidyalaya, governed by Bhawabhuti Shikshan Sanstha with its clear statement of vision and mission, was established in the year 1969 in Amgaon, a tahsil place in Gondia district (M.S.). The place Amgaon is on the railway route, just at a distance of 25 KM from Gondia, a well known railway station on South-East region of railway. The college is also situated in beautiful surroundings of Hillocks. The region is at the outskirts of two different states – Madhaya Pradesh and Chhattisgarh. The population of Amgaon village (Tahsil Place) is approximately thirty thousands. College provides higher education in the rural and educationally backward area. It is a grant-in-aid institution and provides the co-education facility to the students. At present college is established in separate premises having an area more than 10 acres and total built up area of the college is 63,330 sq. feet and at present 974 students are enrolled in various streams. The entire necessary infrastructure, such as class rooms, laboratories, library, sports, drinking water facility, girls' common room, lavatories, continuous tap water and solar power generation are provided. College is permanently affiliated to Rashtrasant Tukadoji Maharaj Nagpur University Nagpur. The college has a large playground available for outdoor sports and athletic events. Along with undergraduate courses (UG) in Arts, Commerce and Science, post graduation courses (PG) in Arts (Marathi and Economic) and science (Botany and Zoology) are run by the college. The college also runs the Ph. D. Programme in Botany and Zoology. The college library holds more than 30,000 books. The complete library is updated with cloud based software. Various committees are in existence for smooth working of curricular, co-curricular and extracurricular activities of the college. Most of the students either avail GOI scholarship or EBC facility and a few students are fee paying. It clearly indicates that students are either from economically weaker section or having lower learning competence. The steering committee prepared the Self Study Report of the institution. All the members of management, CDC, faculty and supporting staff actively contributed in the preparation of SSR.

### **Vision**

### **Vision**

Upliftment & Progress

of

Educationally & Economically

Deprived People through Internal &

External Evaluation, Promotion

&

Sustenance Initiatives.

## **Mission**

## **Mission**

Value orientation of students through

activities and programs

For Intellectual, Moral

&

Physical Development,

Preparations to face Competitive

Examinations & Inculcation

of Scientific Temper

would convert the students into

Meaningful Resources

&

Develop National Character

among them

## **Mission and Objectives**

- To provide curricular education through classroom/laboratory teaching and field work
- To prepare students for various competitive examinations to seek jobs and or further education through an exhaustive programme of coaching classes for entry in services.
- To develop the students intellectually, morally and physically through curricular, co-curricular and extra-curricular activities
- To inculcate scientific temper among the students through various programmes
- Development of national characters of the students is the main emphasis of the institution.
- The institution lays an emphasis on value orientation of the students with a view to enhance a value based society through its various activities.
- Laying special emphasis on linguistic competence
- To promote values such as India's common cultural heritage, equality of sexes, social equality, protection of the environment, removal of the social barriers, inculcation of scientific temper through co-curricular and extra-curricular activities.
- To foster global competence.

- To provide appropriate learning experiences and opportunities.
- To promote the use of ICT optimally.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

#### Institutional Strengths

- Committed and Visionary Management.
- Institution has the wide campus area of 10 acres.
- Measures for energy and water conservation and green campus.
- NAAC Reaccredited with 'A+' grade (CGPA 3.11) in 2nd cycle.
- Transparent admission procedure.
  
- Adherence to reservation policy of Government.
  
- Recognized as 'Centre for Higher Learning and Research' by Rashtrasant Tukadoji Maharaj Nagpur University. Provision of Ph. D. programme in Botany and Zoology.
- Experienced and effort-taking faculties.
- Participation of faculties in FDPs and Professional development programmes.
- 60% of the faculty members have the highest qualification as Ph. D. The remaining faculties have registered themselves for the research work of Ph. D.
- Two teachers are recognized as Ph. D. supervisors.
- Active participation of faculties in research activities.
- Conduction of career oriented programme on Biodiversity Resources Management.
- Provision of guidance and coaching for competitive examinations.
- Over 90 % of students receive financial assistance in terms of scholarship, freeships, concession, etc.
- Organization of remedial coaching.
- Organization of career oriented programme.
- Providing coaching free of cost for entry in services in defense and police department.
- Constitution of various co-curricular and extracurricular committees for the organization various programmes/activities.
- Constitution of student welfare committees such as SC/ST Cell, OBC Cell, Grievance Redressal Cell, Internal Complaints Committees, etc.

- Organization of New Student Orientation Programme for the students of Part One of Arts, Commerce and Science streams.
- During COVID-19 Pandemic institute could provide online teaching to the students through various ICT tools.
- Adequate infrastructure with updated physical and academic facilities.
- Well equipped laboratories.
- Provision of sufficient budget for the development of infrastructure and maintenance of physical and academic facilities.
- Fully automated cloud based library with rich collection of text books and reference books.
- E-library providing the facility of books, journals, magazines and other e-resources.
- Provision of various welfare measures for the teaching and non-teaching staff.
- Huge ground for the practice of various games and sports and organization of various tournaments.
- Organization of various regular and extension activities by N.S.S. departments.

### **Institutional Weakness**

- 
- Maximum students admitted in the college have poor communication skill.
- Organization of less number of Add-on courses.
- Organization of less number of value-added courses.
- Project based learning at UG level is very meager.
- Very few feedbacks have been obtained from employers.
- Student-Teacher ratio is not satisfactory due to vacant posts of full time teachers, since the government did not grant the permission to fill up the vacant posts.
- Vacant post of full time Director of Physical Education. since the government did not grant the permission to fill up the vacant posts.
- In Arts and Commerce streams in Part 1 less number of admissions in relation to intake capacity.
- There are no patents generated in the institution by the faculties.
- The workshops on research methodologies and intellectual property rights are not organized.
- The MoUs, collaborations and linkages for the academic activities could not be initiated.
- Percentage of students' placement is very low, since it is not a professional institution.
- Percentage of students qualifying NET/ SLET/ State Government/Civil Services examination is very low.
- Economic contribution from the alumni is very low.

- Professional development programmes for staff members could not be organized.
- Participation of non-teaching staff in professional development programme needs to be focused.
- Green Audit and Energy Audit not done on regular basis.

## **Institutional Opportunity**

### Institutional Opportunities

- Scope for the organization of more number of add-on courses in various subjects at UG level.
  - Scope for the organization of more number of value-added courses.
  - Scope for initiating the PG programmes in various subjects in Arts, Commerce and Science streams.
  - The ICT based teaching-learning can be intensified.
  - Student-Teacher ratio can be increased by fulfilling the vacant posts of full time teachers.
  - Student centric methods can be made more exhaustive.
  - More number of projects can be undertaken by the faculties.
  - Scope for organizing workshops/seminars on research methodologies and intellectual property rights.
  - More publications from all the faculties in reputed or UGC CARE list journals can be achieved.
  - Scope for the organization of various extension activities.
  - Scope for initiating inter-institutional student exchange programmes.
  - The MoUs, collaborations and linkages with other institutions, industries, etc. can be initiated.
  - Focusing on the exhaustive use of e-library by the students and the staff members.
  - More number of capacity building programmes can be organized.
  - More number of students can be guided or encouraged for the competitive examinations.
  - More number of Students can be encouraged for participation at university level sports and cultural events.
  - Number of sports and cultural activities can be organized at college level.
  - Support from the alumni in the college development can be increased.
  - Scope for organizing regular meet with alumni.
  - Scope for networking with alumni.
  - Parent teacher meet can be organized on regular basis.
  - Scope for the organization of professional development programmes for staff members.
  - Encouraging non-teaching staff members for the participation in professional development programmes.
- Scope for initiating Green Audit and Energy Audit on regular basis.
- Scope for the implementation of number of best practices in the interest of the students.

## Institutional Challenge

### Institutional Challenges

To increase number of admissions in B. A. Part 1 and B. Com Part 1 as number of new colleges have been opened in nearby rural areas and on the other hand many Arts and Commerce Junior Colleges have been closed due to less number of admissions.

- To sharpen students coming from rural areas having poor educational background.
- To obtain more number of feedbacks from employers.
- To introduce career oriented programmes in all streams.
- To enrich the curriculum as per the needs of industries
- Number of students securing merit positions in university examination needs to be increased.
- To generate patents in the institution.
- To enhance interdisciplinary research.
- To increase the number of students using e-library due to lack of ICT skills among the students.
- To organize more number of seminars, workshops, conferences, etc.
- To initiate MoUs, collaborations and linkages with other institutions and industries.
- To increase number of students' participation in various co-curricular and extracurricular activities.
- To increase the number of outgoing students placed.
- To make students employable.
- To increase the number of students qualifying various competitive examinations.
- To increase the more number of awards/medals in sports/cultural events at university/state level competitions.
- To raise economic contribution from the alumni.
- To organize professional development programmes for the staff.
- To raise funds from industries, non-government organizations, etc.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The college is on grant-in-aid basis and provides co-education facility and is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. The college implements the curriculum designed by the parent university, that is, Rashtrasant Tukadoji Maharaj Nagpur University. Following features are notable in the institution regarding implementation and accomplishment of the curriculum.

- The college runs BA, B Com and B Sc Programmes at UG level. The students have the choice of studying various courses/subjects through these programmes. At PG level the college runs MA programme in Marathi and Economics subjects and M Sc in Zoology and Botany subjects.
- The college runs semester pattern and CBCS scheme programmes.
- In accordance with the University Academic Calendar, the college prepares well in advance the College Academic Calendar for the upcoming academic session.

- Preparation of Time Table at the beginning of the session for theory and practical classes.
- For the effective teaching delivery of the curriculum various teaching methods are applied. The conventional as well as advanced teaching-learning aids are used such as chalk and blackboard, ICT enabled tools, etc.
- For the effective implementation of curriculum organization of industrial visits, field visits, seminars, group discussions, workshops, guest lectures, study tours, etc. by the departments.
- Organization of bridge course, remedial coaching, extra classes by the faculties.
- Well equipped laboratories for the practical classes.
- Well equipped central library with a separate reading hall with sitting capacity of 60 students, a stacking room, a reference section and e-library. The e-library provides the facility of open access to INFLIBNET, various books, national/international journals and other resources.
- Organization of various co-curricular, extracurricular, cultural and sports activities as per the college academic calendar throughout the session.
- Organization of add-on courses and career-oriented programmes that enhance the employability of the students.
- Integrating crosscutting issues like gender sensitization, environmental sustainability, human values, and ethics through the co-curricular, extracurricular and extension activities.

Structured feedback from the stakeholders – students, teachers, alumni, employers, - on teaching learning experiences, library facilities, sport facilities, physical and academic facilities and administration.

### **Teaching-learning and Evaluation**

As the institution is affiliated to Rashtrasant Tukadoji Maharaju Nagpur University, it follows the rules and regulations laid down by the parent university. The institution follows the following procedures and methods for the implementation of admission, teaching-learning and evaluation process.

- The institution strictly follows the admission process as per the instruction received from the parent university.
- There is an Admission Committee for the smooth functioning of the admission process.
- Detail information regarding the courses and admission is published in the college prospectus and displayed on college website.
- More than 70% of the students admitted in the institution are girl students.
- Reservation policy for admission is strictly followed as per the norms of affiliating university and Government of Maharashtra.
- Full Time, Clock Hour Basis and Temporary Teachers appointed by the institution endeavour hard for the completion of the prescribed syllabus.
- For Teaching-Learning process faculties adopt student-centric methods such as experiential learning, participative learning and problem solving methodologies.
- Use of digital tools like latest configuration computers, LCD Projectors, etc.
- Sometimes the teachers use lecture method, interactive methods, classroom assignments, field work method, computer-assisted method and experiment method for enhancing learning experiences.
- Most of the faculties from science stream adopt ICT based methods for

teaching –learning activity.

- During COVID-19 Pandemic, the institution adopted online mode for teaching-learning process via.



WhatsApp group of students, Google Meet, Zoom, etc.

- 60% faculties in the institution have highest academic qualification as PhD.
- Continuous Internal Evaluation (CIE) is done through unit tests, assignment submission, seminar presentation, group discussion, project work, etc.
- The institution has constituted Grievance Redressal Committee for resolving examination related issues.
- The COs and POs are well defined by respective subject faculties and are displayed on the institution website.
- The attainment of POs and COs are marked through laboratory practical, seminar presentation, unit tests, home assignments and university examination results.
- Student Satisfaction Survey (SSS) on teaching –learning experiences is conducted through the questioner consisting of recommended questions from NAAC.

### **Research, Innovations and Extension**

The Trustees and the Head of the institution always encourage the faculties for the research activities. The efforts taken by the institution and the faculties of the institution regarding research and extension activities are as follows

- The institution has an inspiring ecosystem for innovations and transfer of knowledge. It has well built infrastructure and updated laboratories for conducting practical classes.
- The college organizes seminars, workshops, book exhibition, MCQ quiz, study tour, guest lectures, and so on.
- The institution is recognized as “Centre for Higher Learning and Research” by the affiliating University in Botany and Zoology subjects. 3 students are their research work at this research centre in Botany subjects.
- Well equipped e-library providing the facility of e-resources - books, journals, periodicals, NLIST consortia, etc.
- Competitive examination guidance cell to prepare students for state and national level competitive examinations.
- Organization of seminars, poster competition, and quiz competitions on science related topics by Science Forum.
- Organization of various awareness programmes about biodiversity and wildlife conservation by Nature Club.
- 60% teaching staff members have the highest qualification as Ph. D.
- 2 faculty members in the institution are recognized supervisors.
- Total 132 research papers have been published in various notable peer-reviewed or UGC Care list journals.
- Total 6 books have been published by the faculty members as single or co-authors.
- Total 10 chapters have been published in edited volumes/books.
- Total 23 research papers have been published in conference/workshop/seminar proceedings.
- The institution has organized various extension and social awareness activities through NSS Units of the college. These include – Awareness rallies on AIDS, Population Control, Literacy, Cleanliness, plastic free village campaign. Organization of One Week NSS Special Camp in the nearby village where various cultural and social awareness activities are conducted.
- During COVID 19 Pandemic the Women Hostel of the intuition was used by the Government as a COVID Care Centre where NSS students worked as volunteers.

One of the NSS volunteers was awarded with “COVID-19 Warrior” by the affiliating university for his services at this centre.

### Infrastructure and Learning Resources

The institution is located at a distance of 2 KM from the main city area. It is established in separate premise having an area of more than 10 acres with the total built up area of 63,330 sq. feet. The institution provides well built up infrastructure with upgraded physical and academic faculties for all-round development of the students.

#### Physical and Academic Support Facilities in the Institution are

Sr.No.	Physical / Academic Support Facilities	Quantity
1	College Building	02
2	Administrative Office	01
3	Conference Hall	01
4	Seminar Room	01
5	Rooms/Halls/Labs with Projector (Over Head Projectors)	09
6	Staff Room	02
7	Class Rooms	18
8	Reading Hall	01
9	Girls' Common Room	01
10	Laboratories	08
11	Dark Room in Physics Laboratory	01
12	University Examination office	01
13	Store Room	04
14	Complaint Box	01
15	Fire Extinguishers	04
16	Photo Display Board	03
17	Parking Area/Stand for Students and Staff	02 (For Students) 01(For Staff)

18	Wash Rooms/Toilets/Urinals	07
19	Air Conditioner	08
20	Diesel Power Generator	01
21	Indore Sports Hall	01
22	Girls' Hostel	01
23	College Ground	01
24	Gymnasium	01
25	Library	01
26	E- Library	01
27	Botanical Garden	01
28	R.O. Water Purifier	02
29	Canteen	01
30	Wi-Fi instrument	01
31	Photocopy Machine	05
32	Computers	92
33	Laptop	06
34	Printers	14
35	Printer-Cum Scanners	15 (Including 2 Colour Printers)
36	UPS/Inverters	10
37	LIBMAN Software	01
38	CCTV Monitor	01
39	CCTV Camera	37
40	Musical Instruments (Harmonium, Tablas )	03
41	Sound Box	04

42	Mike	02
43	Amplifiers	03

### **Facilities provided by Central Library**

Fully cloud based library with LIBMAN Software

Separate Reading Hall

Stacking Room

Reference Section

E-library with OHP

30,000+ Reference and Text Books

Journals - 16

Newspapers are 13 (English – 02, Hindi - 04, Marathi - 07)

Bound Volumes - 02

NLIST membership

**The institution provides the internet speed with the bandwidth of 150 MBPS.**

**The student computer ratio for last completed academic year - 18:1**

**The institution provides sufficient budget for infrastructure augmentation and maintenance of physical and academic facilities.**

### **Student Support and Progression**

The institution tries its best for organizing quality programmes or activities in the interest of student support and provides various physical and academic facilities to make them score good marks in the university examination and thus leading to their progression to higher education.

- Approximately 75% of the students belonging to socially and economically backward families avail the benefit of various scholarships provided by the government such as GOI, EBC, Free ship, etc.
- Some economically backward and academically bright students received the financial support from HPCL, a Non-Government agency.
- The institution promotes various capacity building and skills enhancement initiatives such as soft skills, language and communication skills, life skills (yoga, physical fitness, health and hygiene) ICT/computing skills, etc.
- The institution through its career counseling committees provides guidance for competitive

examinations.

- The institution provides transparent mechanism for timely redressal of student's grievances including sexual harassment and ragging cases through duly constituted statutory committees. These include – Internal Complaints Committee, Ant-ragging Committee, Grievance Redressal Committee, Sc/St Welfare Committee, OBC Welfare Committee, etc.
- Few students got placement/employment in government/private offices/institutions.
- A good number of outgoing students took admission for higher education in various reputed institution including ours during last five years.
- Outstanding performance of the students in sports and cultural activities at state and university level.
- Active participation and representation of the students in the various sports and cultural activities organized by the college as well as other institutions.

The institution has a registered Alumni Association. Notable contribution from the alumni in the teaching-learning process of the college.

### **Governance, Leadership and Management**

The institution was established with the vision and mission of upliftment and progress of educationally and economically deprived people through quality education.

- The institution strives hard for ensuring its vision and mission through diverse programmes and co-curricular activities.
- Principal, IQAC, CDC and Institution Governing Body plan and implement various programmes/activities for the development of the institution.
- Various statutory and non-statutory committees and cells are constituted in the institution with the participation of various stake holders for the decentralized governance. These include – Admission Committee, Time Table Committee, Internal complaints Committee, Grievance Redressal Committee, Library Advisory Committee, Cultural Committee, Students' Council, NSS, Alumni Association, etc.
- Students' representative in various committees such as CDC, IQAC, Sc/St Welfare Committee, Grievance Redressal Cell, etc.
- The institution implements e-governance in areas of operation of – Administration, Finance and Accounts, Student Admission and Support and Examination.
- The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff such as –varied loan facility from employees credit co-operative society, Group Insurance and Medical Insurance schemes, Loan from Provident Fund, etc.
- Financial support to staff members to attend conferences/workshops.
- Participation of staff members in faculty development and professional development programmes.

- Financial resources of the institution – Fund from UGC under various schemes, educational fees from students for unaided courses, etc.
- The academic audit is performed by academic peers.
- The institution conducts internal and external audits through institution hired chartered accountant and government auditor respectively. The institution maintains the record of all the financial transactions.
- The Internal Quality Assurance Cell has contributed significantly for quality assurance strategies and processes. The IQAC assists the institution in various initiatives such as – strengthening the research culture, providing proper physical and academic facilities, organizing quality programmes, fulfilling the commitment of social cause, reviewing of teaching-learning process, etc.

The significant contribution of IQAC includes – Regular meetings of IQAC, timely submission of AQAR to NAAC, Conduction of quality programmes/workshops, etc., participation in NIRF and AISHE, etc.

### **Institutional Values and Best Practices**

The institution tries its best to maintain institutional values and to implement best practices on the college campus. The efforts taken by the institution in this regard are as follows

### **The institution promotes gender equity through co-curricular and extracurricular Activities -**

- A woman's specific counselling session during New Students Orientation Programme.
- Legal awareness programmes on POSCO Act 2012, ant-ragging, cybercrime, etc.
- Sensitizing boys for participation in the competitions such as Rangoli Drawing, Dish Decoration, Musical Chair, etc.
- Implementation of 'Mentor – Mentee' practice.
- Installation of 37 CCTV cameras for safety and security purpose.
- Provision of Girls' common room with the facility of sanitary napkin.
- Establishment of discipline committee and other statutory bodies for the general welfare and safety of the students such as Grievance Redressal Committee, Internal Complaints Committee, Students' Council, OBC Welfare Committee, SC /ST Welfare Committee.

### **The Institution has facilities and initiatives for –**

- Alternate sources of energy and energy conservation measures through solar power generator panel and application of LED bulbs.
- Management of biodegradable and non-biodegradable waste through vermicompost unit and dust bin.
- Water conservation through the facility of recharging the open well.
- Green campus initiatives through the restriction on the automobiles, use of bicycle by the students, plastic free campus, landscape with trees and plants, green lawn and garden, etc.
- Disabled-friendly, barrier free environment through the provision of ramps and rails for the students with disability.

**The Institution cares for inclusive environment by organizing/celebrating various events and days**

- International Yoga Day, World Women Day, World Population Day, Independence Day, Republic Day, Constitution Day, Teachers' Day, Gandhi Jayanti, National Science Day, Marathi Bhasha Gaurav Divas, etc.
- Organization of Annual Sports and Cultural Programmes

**Two Best Practices implemented in the institution:**

1. Issuance of the Third (3rd ) Extra Borrower Ticket Card to all admitted students
2. Felicitation of Meritorious Students

**Institutional Distinctiveness:**

The institutional distinctiveness of the college lies in providing quality education to the students leading to their all-round development and thus making them stand on their own feet in the world of competitions.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	BHAWABHUTI MAHAVIDYALAYA, AMGAON
Address	Bhawabhuti Mahavidyalaya Deori Road, Amgaon Distt. Gondia - 441902
City	Amgaon
State	Maharashtra
Pin	441902
Website	<a href="https://bmvamg.org.in/">https://bmvamg.org.in/</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Pralhad K. Rahangdale	07189-225222	9881010726	07189-22506 0	bhawabhuti@rediff mail.com
IQAC / CIQA coordinator	Sanjay G. Tawade	-	9834897118	-	tawade.sanjay02@ gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	



State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	25-06-1997	<a href="#">View Document</a>
12B of UGC	11-06-2010	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Bhawabhuti Mahavidyalaya Deori Road, Amgaon Distt. Gondia - 441902	Rural	10	63330

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme	Name of Pro	Duration in	Entry	Medium of	Sanctioned	No.of

Level	gramme/Co urse	Months	Qualificatio n	Instruction	Strength	Students Admitted
UG	BCom,English h Marathi Or Hindi Fundamental Of Accounting Business Economics Commercial Firms Busines Skill,	36	HSSC	Marathi	120	49
UG	BCom,English h Marathi Or Hindi Fundamental Of Accounting Business Economics Commercial Firms Busines Skill,	36	HSSC	Marathi	100	0
UG	BA,English Marathi Or Hindi Political Science Economics History,	36	HSSC	Marathi	145	66
UG	BA,English Marathi Or Hindi Political Science Economics Home Economics,	36	HSSC	Marathi	25	12
UG	BA,English Marathi Or Hindi Political	36	HSSC	Marathi	40	9

	Science Economics English Literature,					
UG	BA,English Marathi Or Hindi Geography Economics English Literature,	36	HSSC	Marathi	10	1
UG	BA,English Marathi Political Science Marathi Literature History,	36	HSSC	Marathi	50	1
UG	BA,English Marathi Or Hindi Geography Economics History,	36	HSSC	Marathi	15	2
UG	BA,English Marathi Political Science Marathi Literature Home Economics,	36	HSSC	Marathi	20	0
UG	BSc,English Marathi Or Hindi Physics Chemistry Mathematics,	36	HSSC	English	50	17
UG	BSc,English Marathi Or Hindi Chemistry Botany Zoology,	36	HSSC	English	100	66

UG	BA,English Marathi Geography History Marathi Literature,	36	HSSC	Marathi	15	0
UG	BSc,English Marathi Or Hindi Phy Che Maths Or Che Botany Zoology Or Phy Maths Computer Science,	36	HSSC	English	70	49
PG	MSc,Botany,	24	B.Sc. with Botany Subject	English	26	26
PG	MSc,Zoolog y,	24	B.Sc. with Zoology Subject	English	26	26
PG	MA,Marathi,	24	BA with Marathi Subject	Marathi	80	0
PG	MA,Economi cs,	24	BA with Economics Subject	Marathi	80	21
Doctoral (Ph.D)	PhD or DPhil ,Botany,Taxo nomy Cytota xonomy Phyt ochemistry C ytomorpholo gy	60	M.Sc. With Botany Subject	English	10	3
Doctoral (Ph.D)	PhD or DPhil ,Zoology,Fis h and Fisheries and Entomology	60	M.Sc. With Zoology Subject	English	10	0

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				5				14			
Recruited	2	0	0	2	4	1	0	5	11	3	0	14
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				13			
Recruited	0	0	0	0	0	0	0	0	8	5	0	13
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						26
Recruited	13		0		0	13
Yet to Recruit						13
Sanctioned by the Management/Society or Other Authorized Bodies						1
Recruited	1		0		0	1
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	4	0	0	5	1	0	12
M.Phil.	0	0	0	0	1	0	0	2	0	3
PG	0	0	0	0	0	0	6	0	0	6
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	5	0	13
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	204	0	0	0	204
	Female	618	0	0	0	618
	Others	0	0	0	0	0
PG	Male	30	0	0	0	30
	Female	119	0	0	0	119
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	2	0	0	0	2
	Female	1	0	0	0	1
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	46	37	43	42
	Female	55	40	63	87
	Others	0	0	0	0
ST	Male	20	36	35	38
	Female	60	59	49	56
	Others	0	0	0	0
OBC	Male	190	188	243	273
	Female	614	627	708	751
	Others	0	0	0	0
General	Male	23	21	24	21
	Female	39	38	42	44
	Others	0	0	0	0
Others	Male	28	23	33	43
	Female	66	60	67	82
	Others	0	0	0	0
<b>Total</b>		<b>1141</b>	<b>1129</b>	<b>1307</b>	<b>1437</b>

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The institution has the vision of upliftment and progress of educationally and economically deprived people of the surrounding region through internal and external evaluation, promotion and sustenance initiatives. The vision of our institution is very much like the fundamental objective of NEP 2020, that is, to provide holistic education to the students to promote them as the global citizens. The institution provides multidisciplinary education to the students via. Arts, Commerce and Science streams in UG and Arts and Science streams in PG. The institution provides Environmental Education to the students of Second Year of all streams of UG as it is a compulsory part of the curriculum of all UG</p>
--	---

	programmes of the affiliated university.
2. Academic bank of credits (ABC):	The institution is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, and follows the norms laid down by the university pertaining to the award of degrees. The institution has planned to register under the ABC as per the guidelines of parent university to permit its learners to avail the benefit of multiple entries and exit during the chosen programme. Some of the faculty members of our institution have attended the workshop on Academic Bank of Credits and pedagogical approaches organized by Maharashtra State Faculty Development Academy, Pune. The faculty members have been given liberty to apply various student friendly pedagogical approaches for teaching-learning activity for the fruitful implementation of the prescribed curriculum. The institution has planned to start the process of registration of students for ABC from the session 2023-24 (from the month of July 2023).
3. Skill development:	Various curricular and extracurricular committees have been formed in the institution to provide a platform to the students to mould their personality in a right way. Through these committees various programmes focusing on human values, ethics and skill development are organized in the institution. The institution celebrates/organizes various national and international commemorative days, events and festivals to inculcate among the students the ethical, constitutional and universal values of truth, peace, love, non-violence, scientific temper, citizenship values and life-skills. Various online skill based certificate courses are run by IITs, NPTEL and SWAYAM on cloud based library software and Office CMS Software. We encourage the students to pursue these online courses.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	During teaching-learning process the faculty members highlight various aspects related to Indian knowledge system and culture that are mentioned in the curriculum. The teachers of science stream deliver their lectures in English language but at the same time use vernacular languages like Hindi and Marathi to make the concepts easily understandable to the students. Students are asked and allowed to speak out their problems in their own languages inside the classrooms. The faculty members of Arts and Commerce classes explain the concepts of their

	<p>subjects in Marathi as well as in Hindi language. The English subject teachers use bilingual techniques in the classroom to make the topic easily understandable to the students. The institution organizes the days such as 'Marathi Bhasha Gaurav Din' and 'Hindi Rajbhasha Diwas' to mark the importance of the languages Marathi and Hindi. Students are motivated to participate in the programmes organized on these days. The Institution organizes cultural week every academic year. On such occasion the students are motivated to participate in various activities pertaining to Indian culture and tradition. Students participate wholeheartedly in the activities such as folk dance competition, folk song competition, etc.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The institution provides UG and PG programmes under the faculty of Arts, Commerce and Science, that is, B. A., B. Com., B. Sc., M. A., and M.Sc. These programmes are outcome based as per the guidelines of the parent university. As per NEP 2020, the parent university designs and provides the outcomes the programme along with its syllabus. The students are informed about these outcomes by the teachers. Moreover, these outcomes are displayed on the website of the institution for the information of the students. The teachers in the institution apply various student-friendly teaching methods and pedagogical approaches to attain the outcomes of the programmes. The institution takes feedback from students every year to know whether the teachers complete the prescribed syllabus and help them to attain the outcomes of the programme. The faculty members use ICT tools for the implementation and understanding of the subject.</p>
<p>6. Distance education/online education:</p>	<p>Our college teachers follow blended learning for the implementation of the syllabus of various programmes. The teachers use online as well as offline mode for teaching learning activity. The teachers have acquired necessary skills for imparting online education during COVID-19 pandemic. Almost all the faculty members have formed Whats App study groups of their respective subjects. Through these Whats App groups they provide necessary information and study materials to the students. Teachers share the study material among the students in the form of PDF texts, videos and audios through these Whats App groups. The teachers use various online platforms for teaching learning process</p>

such as Google Class Room, Google Meet, Zoom, etc. Some of the students have registered themselves in various online courses available on NPTEL and SWAYAM.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The Electoral Literacy Club has not been set up yet in the college.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Students' coordinator and coordinating faculty members are not appointed yet by the college as ELCs has yet to set up in the college.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	No innovative programmes have been undertaken by the ELCs as it has not been set up yet in the college.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Through NSS Unit the institution has organized an awareness programme on importance of vote for the students in the college. The students who have completed the age of 18 years were asked to register themselves in the electoral register by fulfilling the proper electoral registration form in the concerned office established by the government. The students were asked to motivate their neighbors to cast their votes whenever there are public elections for various constituencies. Also they were asked to motivate their neighbors who have completed the age of 18 years to register themselves in the electoral register so as to cast their votes in upcoming public elections. In the month of November 2022 under voter awareness campaign the NSS unit of the college conducted the activity of fulfilling the Electoral Registration form of the college students.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by	The institution has planned to constitute and make functional the Electoral Literacy Club in the college

ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

from the session 2023-24 (from July 2023.).

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1139	1136	1307	1437	1389
File Description		Document		
Upload Supporting Document		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 25

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	24	24	25	25

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
42.850	48.838	66.780	66.505	58.201

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Imparting quality education has been the commitment of Bhawabhuti Mahavidyalaya, Amgaon since inception in various fields of humanities, commerce and science so as to help the overall development of the students. The institute is affiliated with the Rashtrasant Tukadoji Maharaj. Nagpur University, Nagpur. As per the guidelines of parent university, admission process is done. The curriculum is designed and revised by the Rashtrasant Tukadoji Maharaj Nagpur University; Nagpur. In accordance with university academic calendar, college academic calendar is prepared by college calendar committee for every session. For the successful and timely implementation of the curriculum, the time table committee of the college prepares a timetable after the discussion with all the faculty members at the beginning of the session. Each department conducts departmental meetings for the distribution of workload. Every year, new student orientation program for first year students is organized so as get all the information about institution. For the effective delivery of curriculum, various teaching methods are applied based on the requirement of the subject, both the conventional and the advanced teaching-learning aids are used in delivering the lesson, such as Chalk and Black board method, ICT-enabled teaching-learning methods . Apart from this, educational tours, workshop, seminars, guest lectures, computer awareness program are organized for the betterment of students. Assignment, unit test, group discussion, projects are conducted as a part of internal assessment. Remedial classes are conducted for slow learners to reach the minimum qualifying level. In case of loss of regular working days, extra classes are conducted to ensure the number of academic days as stipulated by the syllabi. In order to update knowledge, faculty members attend orientation program, refresher course, short term courses, workshops, seminars, conferences etc. Student guidance center, career katta help students prepare for competitive examinations. Science forum committee of the college celebrate national science day every year to make science students aware of importance of applications of science. Nature club committee celebrates wild life conservation week by organizing guest lecture, webinar and campus cleanliness drive etc.

The college has a well-equipped central library as well as a reading room with remote access to OPAC facilities, wi-fi internet facility, INFLIBNET, reference books, international journals and other-resources. All science departments have their departmental library for the benefit of the students. The effectiveness of curriculum delivery is assessed through unit tests and internal assessment. Departments maintain the detailed record of the classes and assessments. College administration also keeps a vigilant eye on the results, departmental proceedings and improvements in different methods of effective curriculum delivery. Along with academic achievement, overall personality development of the student is achieved by conducting Sports and Cultural events. During the closure of institution due to covid-19, our faculties conducted regular online classes through digital platform like zoom, google meet, you tube, google classroom, whatsApp group. E –contents have been prepared by all the faculties in an updated manner



and provided to the students through whatsApp groups.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 8**

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response: 6.63**

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	25	142	89	169

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

#### Response:

The Institute has made all efforts to build healthier working environment with respect to issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. The various programmes are structured in such a way that students acquire the basic concepts of cross cutting issues and their multifaceted academic orientation and social application across their academic period spent in the institution. The college fosters these issues among the students through the activities undertaken by Women Cell, Science forum, Anti-Ragging Cell, Nature club, Equal opportunity cell, Entrepreneurs Development cell, NSS and Cultural Committee.

#### 1. Professional Ethics

The core of teaching consists of four basic values: dignity, truthfulness, fairness and responsibility and freedom. No faculty members segregate students on grounds of caste, religion, creed etc. To maintain professional ethics the institution has set up code of conduct for the staff member such as to engage in educational activities keeping in view the vision and mission of the institution. To set high standards of professional conduct and maintain harmony among staff and students.

#### 2 Gender:

. The institution promotes gender equality through co-curricular activities and action plan related to gender sensitization has been laid out every year. Issues related to women empowerment are facilitated by collaborating with Women Cell, Internal Complaints Committee (ICC), Prevention of Sexual Harassment Cell, anti-ragging cell to speed up gender equality Journey. The institution is under CCTV surveillance & sanitary napkin vending machine is installed in Girls Common room

#### 3. Environment and Sustainability

The University has made it compulsory for the students to study “Environmental Studies” in their regular curriculum to create awareness related to various environmental issues the world is facing. An environmental study is a part of curriculum at UG Level as per UGC guidelines and RTMNU Direction. In order to sensitize students about environment and sustainability issues, number of activities such as environmental awareness Programmes like Tree Plantation, Plastic free campus, World Environment Day, Swaccha Pakhwada, Cycle Rally, Swachh Bharat Diwas celebration. Institution has taken

measures to conserve energy by using solar energy generated through Solar Panels, Energy Saving Equipments, LED's to have an impact on eco-friendly ambience.

#### 4.Human Values

Staff and students always feel privileged to discharge humanitarian duties in Amgaon and nearby villages. Our staffs conduct all the classes on time, take attendance regularly and complete syllabus within stipulated period. Students and all the staff members remain present for the prayer for national anthem which is a daily practice. Uniform is compulsory in order to maintain decorum and equality. All the teachers run mentor mentee practice to interact with students personally and imbibe human values such as morality, honesty, truthfulness, punctuality, wisdom, discipline and team work. Our students provided Mask, hand sanitizer and educated people about covid-19 appropriate behaviour. Our college ran covid-19 care centre in collaboration with rural hospital Amgaon. Our NSS unit run different activities such as cleanliness drive, aids awareness program, superstition eradication, and cultural activities. Our college celebrates constitution day, birth and death anniversaries of freedom fighters. To inculcate human values among the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 0

##### 1.3.2.1 Number of students undertaking project work/field work / internships

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.4 Feedback System

#### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 53.56

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
444	331	542	657	638

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
964	964	981	984	984

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 57.59

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
282	218	280	312	296

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
482	482	482	482	482

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 51.77

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

Our institution enhances the learning experience of students by adopting student-centric methods like experiential learning, participative learning and problem solving methodologies both inside and outside the classroom. Student-centric learning helps in the holistic development of the student resulting in improved learning and development of skills. College provides necessary digital tools like latest configuration computers, LCD Projectors, Interactive boards etc., For enhancing learning experiences the faculty members adopt many ways, for example lecture method, interactive methods such as interrogative, inquiry based, guided inquiry, classroom assignments, computer-assisted method, experiment method, etc. Some teachers use power point presentations and computer-based materials. Some Student centric methods are given below:

### **Experiential learning:**

- Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually.
- Theory classes supplemented with practical facilitate students to understand theoretical concepts in better way.
- Department-specific activities like one day field trips, study tours which are part of curriculum of botany and zoology.
- Illustrations, demonstrations of models, slides, specimens and charts which take students beyond classrooms to foster their critical thinking and enhance their interpretation capabilities.

### **Participative Learning:**

- UG and PG students use power point presentations in online and offline mode along with traditional chalk board method for their seminars.
- Participation in seminars, guest lectures, workshops, conferences provide varied learning experiences to the students.
- Extension activities inculcate the sense of commitment to serve the society.
- As a part of their soft skills enhancement, department of English imparted communications skills in English.
- Student's participation in science exhibitions, poster competitions, intercollegiate competitions, cultural events, local/district/state/national level sports and games evoke entrepreneurial skills, scientific temper, creativity collaborative ability and responsibility among the student.

### **Problem-solving Methodologies:**

- Individual and group assignments are given at both Undergraduate and Postgraduate levels.
- On-field activities like Industrial visits, study tours and field trips give a real life experience to look at things and solve the problems in a self-disciplined manner.
- Mentor Mentee activity run by our college for the useful methods to solve student's personal problems related to difficulties in Syllabus and others especially during Lockdown using virtual meetings.
- Discussion forums like talks, seminars arranged as part of group activities provide a platform for students to explore various avenues to solve their academic as well as general problems.

### **ICT Enabled Teaching:**

- The institution has Wi-Fi enabled class rooms and the Conference Hall with overhead projectors

for ICT enabled teaching-learning activity.

- The institution adopts modern pedagogy to enhance teaching-learning process.
- The institution has the essential ICT equipments to support the faculty members and students. Especially, the Botany, Physics and Computer Science departments adopt the ICT based methods for teaching-learning activity at large extent.

**Student Seminars:** Most of the departments organize students' seminars.

**Group Learning Method:** Most of the faculty members use group learning method through WhatsApp group, Google Class Room, Google Meet, etc. Teachers and students share their study material.

**Black-board presentation:** Almost all the faculty members use blackboard for teaching-learning process. Some time students are also involved in the blackboard teaching-learning process.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 63.16

**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
38	38	38	38	38

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

**Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last**



*five years (consider only highest degree for count)*

**Response:** 74.17

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
18	20	17	17	17

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

MECHANISM OF INTERNAL ASSESSMENT:

Our Institution has an exclusive policy of internal evaluation and is committed to provide the students with Various internal assessments that track, measure, assure the quality. Apart from the University examinations. College adopts several types of assessment methods to ensure consistency of quality Quotient.

1. In order to ensure transparency in internal assessment, the system of internal assessment is Communicated with the students well in time.
2. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on notice board.

3. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission and Seminars Presentation.
4. In our college, Unit Tests are taken by the respective subject teachers after the completion on prescribed topics.
5. Personal guidance is given to the poor performing the students after their assessment.
6. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.
7. Every department keeps the unit test data in the software for the transparency in the evaluation process.
8. For transparent and robust for internal assessment, the following mechanisms are conducted

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. The winter-2021 university examination is conducted by college in online mode as per university Guidelines. Students got time table before 20 days of examination through WhatsApps groups. During the session 2021-22, due to covid-19 pandemic, the internal assessment was done through online mode via. Google forms.

#### MECHANISM TO DEAL EXAMINATION RELATED GRIEVANCES

A transparent, time-bound and efficient method is being followed in Our institution in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester.

**Internal Assessments:** Immediately, after the unit test, the solution of the test along with question wise marking scheme is displayed on notice board within an hour after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student. At the end of the semester the average marks of both the unit-tests is calculated and verified with the students. Any discrepancies resolved by the faculty immediately.

**Assignments:** Faculty evaluates assignments based on the assigned topic which is also shared with the students. The assigned topic consists of criteria- timely submission, clarity, neatness, etc. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and to resolve grievances if any.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

The Vision and Mission statements are displayed on the college website. Program outcomes and course outcomes for all programs offered by the institution are stated and displayed on the website of the Institution. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. The Programme Specific Outcomes are closely related to the content of the syllabus. All these outcomes are explained to students in the classrooms directly or indirectly. They are also percolated to students through organization and participation in co-curricular and extra-curricular activities. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment. Records of academic results and other achievements are maintained by the departments. The feedback obtained from students on the teaching-

learning process help to understand the expected learning outcomes. The college tries its level best to inculcate above mentioned outcomes.

Following are some of the Programme and Course outcomes related to the courses in our institution - communication skill, literary sensibility, gender equity, opportunities to differently disabled students, knowledge of respective subject, entrepreneurship development and career opportunities in Commerce, creation of scientific temper through science exhibition and science association programmes etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The institution is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University Nagpur. The institution offers Under Graduate programmes in Arts, Commerce and Science streams and Post Graduate Programme in Science and Arts streams. Moreover, the institution provides research facility for Ph. D. programme in science stream in Botany and Zoology subjects. For these programs and courses, the institute follows the curriculum designed by the affiliated university. The institution implements the following mechanism for the attainment of the POs and COs.

The institution follows the Academic Calendar of the affiliating university as well as of the institution.

All the faculty members engage theory and practical classes according to the master time table prepared for all the programmes, UG and PG. Internal examination committee circulates notice among the staff members for the conduction of Unit Tests of all the subjects. The institution obtains feedback from the stakeholders, that is, the teachers and the students, regarding the completion of the syllabus of various courses.

The institution evaluates the attainments of POs and COs, especially in Arts and Commerce streams, through various ways. These include - seminar presentation of the students on the prescribed syllabus, interaction with the students in the class room, home assignments, unit tests , university examination results etc.

Pointers for attainment of COs and POs especially for science stream subjects

- Internal Evaluation in Theory Course through Unit Tests
- Assessment through questions during class and practical
- External Evaluation during university examination
- Assessment during practical sessions such as principle, circuit construction, execution of experiment as per expected procedure, following precautions during execution of experiment and knowledge gained after performing experiment
- Evaluation by external examiner during viva-voce
- Evaluation and Assessment using digital platforms such as Google Classroom, Whatsapp, etc.
- Evaluation of submitted assignments
- Evaluation during student seminars at department
- Assessment through progression of students to higher education, employment and/or self employment
- Continued evaluation throughout semester through all above mentioned practices

Course Objectives are measurable through formal evaluation methods in all the departments of science stream. The internal evaluation is achieved under the head Internal Assessment. The criteria for it are attendance, assignment submission or seminar and unit test.

Students have to secure marks on part of Internal Assessment per theory paper out of 10 marks.

04 marks are allotted for attendance, 03 for assignment/seminar and 03 marks for unit test.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**2.6.3****Pass percentage of Students during last five years (excluding backlog students)****Response:** 82.17**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
378	344	348	242	209

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
407	368	358	357	361

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.49

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 1.2

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1.20	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

#### **Ecosystem for innovations and initiatives for transfer of knowledge**

Bhawabhuti Mahavidyalaya has an inspiring ecosystem which supports creativity and innovation in students. The college supports various research activities and skill based projects by providing knowledge and latest technologies and infrastructure un various projects. The college organizes programs such as seminars, workshops, books exhibition, MCQ quiz, group discussion, study tours etc. every academic year.

- College has Center for Learning and Research for Ph. D. degree in the subjects Botany and Zoology is approved by RTM Nagpur University. Presently three students are working.
- Center for Higher Learning and Research obey the norms prescribed by RTM Nagpur university and

guidelines issued time to time by UGC New Delhi.

- Competitive exam guidance cell organizes various activities to prepare students for National level competitive examinations. The cell conducts special lectures of successful candidates of UPSC, MPSC in new student orientation program.

- Science forum conducts various activities like seminars, poster competitions and celebration of national and international days.

Nature club works to create awareness about biodiversity and conservation by conducting various activities like celebration of wildlife week, organization of popular lecture series, and webinar on biodiversity conservation..

The institution publishes college magazine annually where the students publish their own poems, articles, thoughts, etc.

The institution received the consolation prize for college magazine "**Yuvaspandan**" for two consecutive years 2018-19 and 2019-20 in intercollegiate competition from affiliating university.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 13

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	06	02	03

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 3.12

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	30	12	8	13

#### File Description

#### Document

Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website

[View Document](#)

Link to re-directing to journal source-cite website in case of digital journals

[View Document](#)

Links to the papers published in journals listed in UGC CARE list or

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 1.36

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	6	6	3	11



File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

**Village Lavatory Survey:** NSS volunteers and Program officer visited door to door with the aim to inform the villagers of Bahmani to provided the information about the use of lavatory. Thereafter the villagers started using lavatory properly.

**Tobacco Addiction:** NSS unit performed public awareness program to aware villagers about the side effects of tobacco addiction and as a result, most of the villagers responded by giving up tobacco.

**Cleanliness Drive:** NSS unit has done tremendous and applaudable work regarding cleanliness by running cleanliness drive every year. Most of the Villagers being educationally and economically poor, they are not aware of the importance of cleanliness. NSS unit run cleanliness drive and presents street play during residential camp to make villagers aware of cleanliness. Villagers started maintaining cleanliness in their houses and also keep the area outside their houses clean.

**Literacy Awareness Rally:** NSS unit of the college make villagers aware of the literacy with the help of Literacy Awareness Rally by saying slogans, showing posters. Villagers showing interest to send their wards to school regularly.

**Aids Awareness Day:** Villagers, being educationally backward, are not fully aware of the dangerous disease like aids. NSS unit aware people about aids with the help of Aids Awareness rally on occasion of Aids Awareness Day. People started at least thinking about this disease and what can be done to prevent this disease.

**Meditation Workshop:** To make people health conscious, NSS unit organized meditation workshop. Villagers started doing yoga, pranayama and meditation.

**National Voter's Day:** NSS unit celebrated National voter's day to make students aware of the importance of casting vote. NSS unit provided registration forms to students and asked them to fill the forms and register themselves as a voter to exercise their franchise.

**Blood Donation Camp:** We all are indebted to society and must pay back, to inculcate this sense, NSS unit organized blood donation camp and motivated NSS volunteers and villagers to donate blood. Villagers responded by donating their blood.

**Plastic Campaign:** NSS unit collected plastic from villages of Amgaon Tahsil and gave the message to keep the village plastic free to safeguard themselves and other animals from hazardous effects of non-degradable plastic. Villagers got aware of the importance of plastic free village.

**Guest Lecture:** Villagers and student got aware of cyber security, young generation and Criminology, personality development and health of youths through guest lecture.

**Street Play:** Students and Villagers got aware of the importance of trees through tree plantation drive. Also, Students and Villagers got aware of various social issues through street plays and rallies.

**Beti Bachav Beti Padhav:** Villagers got aware of nurturing, fostering and educating girl child through “Beti Bachav Beti Padhav” program.

**Covid Vaccination:** NSS unit ran covid-19 vaccination drive and asked students and villagers to get vaccinated to protect themselves from the deadly virus. Students and villagers got aware of the importance of vaccination. NSS unit also sensitized students and villagers about covid appropriate behaviour by providing hand sanitizer, mask and asked to use Arogya setu Aap to safeguard themselves.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

Bhawabhuti Mahavidyalaya received following awards from different activities

1. Covid warrior District level award for the student Ashish K. Bohare under NSS for the year 2020-21.
2. Best College award to run NSS activities in Nagpur University.
3. Best Program Officer to run NSS activities in Nagpur University.
4. District NSS Co-ordinator appointed by RTM Nagpur university, Dr. Pravin M. Chandragiriwar.

5. University NSS Counselling Committee member appointed by RTM Nagpur university, Dr. Pravin M. Chandragiriwar.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 45

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	12	12	13

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 01

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for,**

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### **Response:**

The institution runs the UG programmes such as –B. A., B. Com., B. Sc., and PG programmes such as M. A. in the subjects Marathi and Economics and M. Sc. in the subjects Botony and Zoology. To provide physical and academic facilities to run these programmes the institution has two main buildings. The first building, that is, Arts and Science Wing is chiefly used for running the classes of arts and science streams.

The facilities available on the ground floor of this building are as under- Principal Office, Administrative Office, Computer Science Laboratory, University Examination Room, etc. On the first floor of this building the provided facilities are as – Conference Hall, Mathematics Department, etc.

The second building, that is, Commerce Wing is chiefly used for running the classes of commerce stream. The facilities available on the ground floor of this building are as under- Guest Room, Staff Rooms of Arts and Commerce Departments, Instrumentation Lab for Research in Higher Education, Central Library, etc. The facilities available on the first floor of this building are as – Home-Economics Laboratory, class rooms, etc

Separate buildings are available on the college campus for the facilities such as – Women Hostel and Indoor Sports Hall.

The institution provides ICT facilities in the laboratories, e-library, seminar room, and conference hall. These rooms/laboratories provide the facilities of computers, printers, scanners, internet, overhead projectors, etc.

The institution provides adequate facilities for extracurricular activities such as sports, games, gymnasium, yoga and cultural activities. For indoor sports and games the college has an indoor sports hall having the area of 1336.68 Sq. Meter. It is used for the practice of the games such as – badminton, chess, table tennis, wrestling, taekwondo, etc. A well equipped gymnasium is available in the college. This gymnasium is used by the regular and ex-students of the college as well as by the local aspirants.

A huge ground is available inside the college boundaries itself. This ground is useful for the regular and

ex-students of the college for the practice of various outdoor games and sports. Moreover it is also utilized by the regular and ex-students of the college for the purpose of physical training programmes for the entry in defense and police departments.

The institution has an adequate conference hall equipped with the ICT facilities. It is utilized throughout the year by the college and local government authorities such as Police Department, Tahsil Office, Panchayat Samiti, local Health Centers and local Civil Court for the organization of various cultural and informative activities/programmes. It is also used for performing Yoga activities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 51.97

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
24.112	21.185	48.152	27.430	26.295

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

The college has a well-furnished Library. The institution used ILMS software - LIBMAN in the central library from the academic year 2011-12 to the academic year 2020-21. The ILMS software - LIBMAN was updated in the academic year 2021-22 and the whole central library was made fully cloud based. The institutional library has a big reading hall, a well-managed stacking room, a reference section, and an e-library. It is provided with an OPAC counter to search the books. Its functioning is managed with the software LIBMAN. Likewise the students can search the desired book in the library through their mobile by downloading the app M – OPAC as the whole library is cloud based. A register is also kept in the reading hall to mark the entry of the students in the reading hall. A Book-Issue Register is maintained at the book issue counter. Likewise the record of the books issued by the teachers is maintained properly. To issue books to the students library provides various borrower ticket cards (B T Cards) to the students to borrow the books from the library.

1. Two Red B. T. Cards for regular students to issue text books.
2. One Green/Blue Card for regular students to issue reference books or other books for additional reading.
3. One Yellow Card for external members of the library to issue books of various categories such as books on current affairs, general knowledge, books on history, literature, science, and books useful for competitive examination.
4. One extra Red B. T. Card is provided to those students who secure 75 and above percentage of marks in the previous examination.

Students and teachers visit the library to issue books or visit stacking room or reference room to find out the desired book. Approximately 120 users, including students and teachers, use library per day. A well equipped e-library is attached to the reading hall. Students and teachers visit the e-library to search the online study material.

The Library, along with the reading hall and e-library, is open for the students and the staff from 8:00 am to 5:00 pm on all days except Saturday. On Saturday the timing of the library is 8:00 am to 1:00 pm. The college has acquired the membership of INFLIBNET N-List Programme for the benefit of students and staff members. Through the N-list the library provides various e-resources such as - **e-journals, e-ShodhSindhu, e-books, Databases, and Remote access to e-resources**. The library provides books and the journals of various subjects including career guidance and competitive examinations.

**The college library has a wide repository providing -**

Books- 33189

Journals-16

Periodicals-06

Newspapers - 13

(English – 02, Hindi - 04, Marathi - 07)

Bound volumes - 02 ,of Current Science (2005 to 2013)

**There is a Library Advisory committee which conducts regular meetings for the proper functioning and development of the library.**

Thus, the automated library plays a key role in the academic process of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The institution is adequately updated with IT facilities. Various physical and academic support facilities are provided with various IT facilities. The institution has a well equipped Conference Hall with the seating capacity of near about 100 persons. This hall is provided with an over head projector, computer with Wi-Fi facility and a wide displayed screen. This hall is quite useful for the organization of seminar, conference, workshop and various cultural activities. A Seminar Room with the seating capacity of 25 persons is provided with over head projector. The institution has an IT Laboratory. This laboratory is provided with good numbers of computers, printers, scanners and internet facilities. The Computer Science laboratory of the institution is fully updated with ICT facilities. It provides the facilities of printer (black and white and colour), scanner, internet and an over head projector. Physics laboratory provides the facility of printer, scanner, internet and an over head projector. Arts Staff Room and Physical Education Departments provide the facilities of printer and internet. Commerce Staff Room provides the facilities of printer, scanner and internet. University Examination Room is provided with the facilities of printer, scanner, internet and a photo copy machine.

The laboratories of Chemistry and Home-Economics, Environmental Science room and NSS departments are provided with the facilities of printer and internet. Mathematics department and IQAC room are provided with the facilities of printer, scanner and internet. The Botany laboratory is provided with the facilities of printer (black and white and colour), scanner, internet and an overhead projector. The Zoology laboratory is provided with the facilities of printer, scanner, internet and an overhead projector. The institutional library is quite updated with ICT facilities. It is provided with the facilities of printer, scanner, photo copy machine and internet. A well equipped e-library is attached to main library. This e-



library is updated with good numbers of computers, an over head projector, internet, etc. The library is updated with the cloud based library software – LIBMAN. The institution provided the BSNL Broadband internet with the bandwidth of 12 MBPS up to 13th March 2023. Recently, from 14th March 2023 the institution has updated the internet speed with the bandwidth of 150 MBPS with the optical network of Airtel. The institution also has a WI-FI instrument. The college office is quite updated with various IT facilities. For its functioning the college uses LMS software. It provides the facilities of printers, scanners, internet, and photo copy machine. The Principal’s office is provided with the facilities of printer, scanner, internet and a printer-cum scanner. The broadband and WI-FI facilities were updated time to time to get increased speed of the internet. For maintenance of computers, projectors, reprographic machines and laptops the institution has an MOU with a private firm (Mr. Sanjay Rahangdale, Gondia). Maintenance services are also provided by the Manufacturing Company Dealers. There is LAN connectivity in the institution

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 17.52

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 65

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student’s usage.	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 20.1

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic**

**support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
9.5510	9.1750	12.947	13.032	12.209

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 73.97

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
830	885	1039	1009	977

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 4.57

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	102	98	93

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 20.25

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
94	65	51	49	49

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
378	344	348	242	209

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.86

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
02	02	01	00	05

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 11**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	00	05	3	00

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 3.2**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	7	4	5

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.4 Alumni Engagement****5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The institution has registered alumni association since 10/02/2016. The registration was done at the office of Charity Commissioner with registration number MH42/16 (Gondia). The executive members of the association are: as under -

1. Shri. R. R. Bhelawe President
2. Shri. N. T. Vajpayee Vice President
3. Shri. O. I. Thakur Secretary
4. Shri. V.G. Agrawal Treasurer
5. Sau. A. S. Katre Member
6. Ku. R. R. Shende Member
7. Sau. D. L. Rane Member

First meeting of the body was organised on 07/09/2016 wherein the major issue of discussion was registration of members. It was unanimously resolved that life membership fees would be rs. 1000/ while Annual membership, Rs.100/. During 2016-17 annual member registration was 19 while lifemembers, 07. During the academic year 2021-22 the alumni meet could not be organized

#### **Contribution of the Alumni in Teaching-Learning Process:**

During the academic years 2017-18 to 2021-22 various alumni of the institution gave significant contribution in teaching-learning process in the institution and thus helped the institution. The numbers of alumni who completed their graduation or post graduated from this institution worked as Clock Hour Basis Teachers in this institution during the period 2017-18 to 2021-22. As per the affiliating university norms these teachers were appointed to teach maximum 7/9 periods per week. But these alumni teachers willingly took extra periods, other than that of allotted 7/9 periods per week. These teachers did not ask for the remuneration for the extra periods taken by them. They took these extra periods free of cost. Thus they gave their valuable contribution in teaching-learning process and helped the institution for its development and fulfilled the moral responsibility of being the alumni of the college. Apart from teaching these alumni actively participated in other co-curricular and extra-curricular activities organized in the college. Most of these alumni reside in the villages which come under the region of Amgaon tahasil where the college is situated. They motivated and urged the boys and girls students of their respective villages to take admission in Bhawabhuti Mahavidyalaya, Amgaon. In this way these alumni helped the institution to increase the numbers of admissions in the college.

The list of the alumni who rendered their valuable service in teaching-learning process in the institution free of cost during various academic years in various subjects is as follows –

<b>Sr.No.</b>	<b>Name Of Student</b>	<b>Subject</b>
1	Dr. Bhupesh Mendhe	Botony
2	Roshani Mendhe	Botony
3	Dr. Chandrakumar K. Patle	Botony
4	Amit Chandrikapure	Botony



5	Sushil Bahekar	Botony
6	Dr.Vivek Bahekar	Chemistry
7	Dr.G.K.Bhagat	Chemistry
8	S.S. Rahangdale	Chemistry
9	Omprakash Patle	Chemistry
10	Pooja M.Pardhi	Chemistry
11	Alok Telasu	Chemistry
12	Ashwini Badwaik	Zoology
13	Roshani Deshkar	Zoology
14	Manisha Damahe	Zoology
15	I.I.Thakur	Physics
16	Mamta Shiwankar	Physics
17	Dr.Rajshekhar Hukare	Physics
18	Dr.Vijay Rahangdale	Physics
19	Varun Agrawal	Physics
20	Ashutosh Nagpure	Computer Sci
21	Sumit Patle	Computer Sci
22	Shushil Khaparde	Computer Sci
23	Neha Mishra	Computer Sci
24	Santosh Chandrikapure	Commerce
25	Suyog Gajbhiye	Commerce
26	Priti Deshmukh	Commerce
27	Swapnil Datar	Commerce
28	Umeshwari Yele	Home Economics
29	Lina Shende	Home Economics
30	Umesh Pogle	Geography
31	Aparna Katre	Marathi
32	Ravi Kore	Economics
33	Dalit Baghele	Economics
34	Umendra Goutam	Political Science
35	L. R. Bawanthade	History

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

*Response..*

#### **GOVERNANCE OF INSTITUTION**

Bhawabhuti Mahavidyalaya, Amgaon stands as a model of higher education institution in the eastern part of Maharashtra which has been playing the key role in catering higher education in the field of science, arts & commerce to the society and economically backward population of the region. Starting from the founding father of the college Late Shri. Laxmanrao Mankar Guruji to the present management, utmost care has been taken to uphold the great ideas for which the institution is meant for. The Vision and Mission of the college are maintained through democratic governance with the involvement of Management, staff and students.

The governance of the institution to be reflective of and in tune with the vision and mission of the institution, College Development Committee (CDC) is one of the main components of the governing body of the college which is constituted according to the norms prescribed by the Government of Maharashtra in the University Act 2016. Along with the members of the management, Principal and four teachers represents the council which is meant for looking after academic and administrative activities of the college. Moreover, the IQAC consults all the stakeholders for the conduction of its activities. Various portfolios including the committees and cells such as Examination cell, NSS, carrier and counseling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine committee, RUSA and UGC, disciplinary Committee, grievance redresses committee, etc. recommended by the UGC and Govt. of Maharashtra are duly constituted and all the teachers and non-teaching staff are involved and they work throughout the session to support the vision and mission of the college. The college provides financial assistance to economically backward students every year and also distributes cash prizes to meritorious students who secure highest marks in various subjects in the university examination as a part of sustenance initiatives. Every year college organizes different cultural and sport events to enhance their hidden qualities and make them capable to face future challenges.

#### **NEP Implementation**

The institution has the vision of upliftment and progress of educationally and economically deprived people of the surrounding region through internal and external evaluation, promotion and sustenance initiatives. The vision of our institution is very much like the fundamental objective of NEP 2020, that is, to provide holistic education to the students to promote them as the global citizens. The institution

provides multidisciplinary education to the students via. Arts, Commerce and Science streams in UG and Arts and Science streams in PG. The institution provides Environmental Education to the students of Second Year of all streams of UG as it is a compulsory part of the curriculum of all UG programmes of the affiliated university.

Hence , the institution is now ready to implementation of New Education Policy ( NEP). But, as there is no circular yet regarding the implementation of NEP of the parent university, it cannot be said that the NEP policy has been fully implemented in the our institution .

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

**Response..**

The college is run in grant-in-aid basis, recognized under section 2(f) and 12(B) of UGC Act 1956 and permanently affiliated to Rashtrasant Tukadoji Maharaj Nagpur University. The appointments, service rules procedure are complied with the norms laid down by Government of Maharashtra. Moreover, the college is governed by the registered management named Bhawabhuti Shikshan Sanstha. The academic and administrative activities of our college are managed and maintained smoothly sticking to a specific operational structure by adopting the policy of decentralization and democratization. Various statutory and non statutory cells and committee are constituted by ensuring the participation of all the stakeholders. Regular meetings of this committees and cells convened and, in some cases, emergent meetings whenever necessary are held to discuss the issues on hand. Number of proposals at the grass root level is generated and after careful consideration and deliberation they move uprightly. The proposal with all the recommendations are placed before IQAC and subsequently to Principal CDC (College Development Committee) and Governing Body. Besides these statutory bodies, other cells, committees and Council like Admission Committee, Skill Development Cell, Add-on Courses Monitoring Cell, College Website Committee, Time Table Committee, Discipline Committee, Cultural Society, Science Forum, Nature club, Internal Quality Assurance Cell (IQAC), Library Committee, Students' Council, Student Grievance& Anti Raging Committee, Students' Placement and Progression Cell, Academic Plan and Activity Calendar, Environment Education, Women's cell, ICC & Activities, Alumni Association,

NSS, and Committee for Extension Activities work ceaselessly for the accomplishment of administrative activities. The academic activities are coordinated by the Head of the Departments, Faculties, Library Advisory Committee, Research Advisory Committee, Examination Committee etc. Thus, the effective and efficient functioning of the institution is reflected as our institute is abiding by the rules and norms as prescribed in administrative set up. Moreover, the policies, administrative setup, etc. are revealed from the required creations like IQAC, statutory cells, etc. and their working.

After the assessment and accreditation of 2nd cycle, we received a bunch of recommendations from the peer team which propelled us to prepare our perspective plan with a resolution to implement and accomplish them before the 3rd cycle. We put our efforts to deploy them effectively by constituting respective committees and cells. We devised a policy to initiate an activity for the all-round developments of students with skill-based education by which their employability would be enhanced and they would be employed. Translating the plan into execution, we conducted various programmes and short-term certificate courses. As a result, many graduating students got the opportunity to be placed in government and private sector. During last five years, we encourage students to join skill-based online courses and internship run by the Government of India like various courses on SWAYAM, MOOCS, Add-on Courses. As a matter of fact, incremental progressive results are observed as many students are progressed for higher education and also placed in different sectors.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2.2

### *Institution implements e-governance in its operations*

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

***Response..***

#### **EFFECTIVE WELFARE MEASURES**

The Institution provides several welfare measures for teaching and non-teaching staff. Various monetary, non-monetary measures towards personal and professional growth are being followed to the satisfaction of the employees. Some are briefed as below:

1. The college has a registered co-operative society for the financial well-being of teaching and non-teaching staff bearing registration number ---. Main functions of the society are granting loans, accepting fixed deposits and distributing dividend among the members. Almost all the teaching and non-teaching staff are the members of the society who are eligible to obtain the loan instantaneously at the time of their need. Also, emergency loan is readily available to the regular staff members.
2. Provisions of loans from Provident Fund as per the norms of the government are processed and sanctioned to the staff ensuring the fulfillment of their needfulness.
3. The college provides advance loans without charging any interest to the staff, mainly non-teaching staff, in cases of their necessity.
4. Group Insurance scheme is provided for teaching and non-teaching staff.
5. As per norms due care is taken for availing GPF and DCPS schemes.

Moreover, the physical and mental well-being of the staff has been given Prime importance. Health camps are being organized time to time with the help of specialized doctors and approaching staff. Physical Education Department provides all sports and gymnasium facilities to the staff members for their physical activities. The director of the physical education gives all possible guidance to the staff during their work-out sessions. Yoga camps are also being organized.

## Performance Appraisal System

The Faculty members who wish to apply for promotions Under CAS of UGC submit an application to the Head of the Institution that he or she fulfills the qualifications under CAS and they submit the Self Appraisal form in prescribed format. The proposals of eligible teachers are forwarded to the Joint Director Nagpur office verified by IQAC of the college. The faculty maintains record of teaching delivery consisting of records of college work, research Projects and research publications to calculate API Scores. IQAC Coordinator verifies the data and submits the verification report to the Principal. The assessment of performance of faculty members for the CAS promotion is based on indicators such as being regular to class, clarifying doubts of the students within and outside the class, counseling and mentoring of the students, personal development related to teaching and research activities such as attending Orientation/Refresher/Methodology Courses and MOOC's, organizing seminars/conferences/workshops/paper presentation/chairing of session/carrying out research project and publishing books and research papers in National and International Journals. The assessment of Non-Teaching staff is done by observing their promptness, work knowledge, technical skills, and openness to learn new things and behavior with stake holders and students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 12.5

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	06	00	9

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 21.28

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	10	10	07	07

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	14	14	14

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

***Response..***

The major source of institutional receipts is the grant in aid received from the state government for salary and non-salary expenditure of Grantable section. The college is also entitled to utilize some part of student fees, as per rules, for meeting routine non-salary expenses. For self-financed courses the major source of receipt is Students' Educational Fees and the deficit is managed by governing body. In the beginning of each academic year the budget is approved and the expenses are done accordingly such as procurement of laboratory equipments, chemicals, books, sport accessories, organization of cultural events, seminars, workshops, renovation of class rooms and laboratories, repairing desk-benches, microscope and other laboratory equipments. Some part of fund is used in procurement of electronic appliances such as Air-conditioner, fans, bulbs, wires etc. All the vouchers, quotations, TDS bills and purchase bills are passed by the Principal and The President/Secretary of the Local Management Body.

The Institution conducts internal and external audits regularly and maintains a record of all financial transactions. The Internal Audit is done by the Chartered Accountant Mr. V. W. AMBEKAR & CO. Nagpur, while the External Audit is done by the Joint Director of Higher Education Nagpur Region, Nagpur, and finally approved by the Auditor General Office, Nagpur. The audit reports are submitted to the Principal. All the Vouchers, TDS, bills, quotations, purchase orders and authorization of payments are examined by both the auditors. Quotations are sought from vendors and the approval is taken from the Principal and the President/Secretary of the Local Management Body. Both the internal and external auditors check the payrolls, form 16, TDS deduction, documentation of tax proofs, etc. The audit of grant and non grant accounts is also done.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

*Response..*

### **QUALITY ASSURANCE STRATEGIES AND PROCESSES:**

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. In order to improve the quality of different aspects of the institution the IQAC assists the institution in various initiatives.

#### **1. To strengthen research culture in the Institution:**

The institution focuses on strengthening research culture in the institution by motivating faculties for writing research papers and publishing in quality indexed journals. The institution has research centre for the research work of Ph.D .degree in Zoology and Botany subjects.

#### **2. To provide proper Physical/Academic facilities and organize quality programmes:**

The IQAC under the able guidance of the Principal of the college works for providing proper physical and academic facilities to the students.

#### **3. Fulfilling the commitment of social cause:**

The institution works for social cause through NSS unit of the college. The NSS unit organizes various activities in the villages, proximity of the college. These activities include – plastic free campaign, women gathering, street plays on various social burning issues, intellectual address to the villagers, etc. The NSS unit also organizes one day as well as seven days NSS special camp in the adopted and nearby villages

### **REVIEWS OF TEACHING LEARNING PROCESS**

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co- curricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

Feedback from students is also taken individually by teachers for their respective courses and feedback is properly analyzed and uploaded on the college website.

### **Incremental Improvement:**

1. Increase in passing percentage of students
2. Reduction in dropout rate of students.
4. Progression of students from UG to PG observed.
5. Provision of ICT facilities to various departments for the proper implementation of Teaching-Learning Process.
6. Increase in E- recourses and library collection in the central library of the college.
7. Application of NLIST consortia by faculty members the students for research purpose.
8. Library updated with Cloud Based Software from Master Software.
9. Organization of Online Webinars, Conferences, Workshops and Faculty Development Programmes increased.
10. Online conduction of teaching-learning and examination.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

### **6.5.2**

#### **Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**

**3. Collaborative quality initiatives with other institution(s)****4. Participation in NIRF and other recognized rankings****5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

**Response..**

### **PROMOTION OF GENDER EQUITY**

The institution promotes gender equity through co-curricular and extracurricular activities. These activities are as follows -

- Almost every year the college conducts the programme like women specific counseling session during New Students Orientation Programme (NSOP) which is organized for the students of Part I of all the three streams (Arts, Commerce and Science).
- The college also organizes a workshop for the students on the awareness of POSCO Act 2012.
- Periodically awareness programs are organized related to the safety and security of women employees and students. Such programmes are very useful for women students.
- Promotion of gender equity in admissions, recruitment, administrative functionality and academic activities
- Celebration of Women Day. On this occasion the success stories of renowned women personalities are narrated to the girl students to inspire them and so as to make them understand their potential.
- Promoting the participation of girls in co-curricular and extra-curricular activities.
- Boys are sensitized to participate in the programmes/competitions such as Rangoli Drawing, Dish Decoration, Musical Chair, etc.
- The college adopted 'Mentor – Mentee' system as the first step towards confidence building among the students. Each faculty is assigned with specific number of students to cater to their psychological and emotional needs.
- Under safety and security initiative CCTV cameras have been installed at prominent places in the college. All types of safety related activities are monitored regularly.

- College has a Tiffin Point inside the premise for the use of students.
- A Girls' common room is available inside the premises for the use of girl students. This girls' common room provides the facility of sanitary napkin to the girl students.
- The college has established the anti-ragging cell and discipline committee in order to provide safety and monitor the proper behavior of the students in the college premise.
- The institute has a policy of appreciating faculty without gender bias. Women faculties have been nominated to various committees based on their abilities as conveners/coordinators/chairpersons and they are discharging their duties efficiently.
- The institution constituted the following committees for the welfare of the students as per norms laid down by Maharashtra Government/University/UGC. These include - Institution Grievance Redressal Committee, Internal Complaints Committee, Students' Council, OBC Welfare Committee, SC /ST Students Welfare Committee. The functions of these committees are displayed on the website of the institution and information is being disseminated to the students through new student orientation program.
- Separate space is provided for girls in the library reading room to avoid inconvenience.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 7.1.2

#### The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

### **Response.**

Bhawabhuti Shikshan Sanstha put its tireless efforts to start this organization to provide an inclusive

environment to the people of surrounding region having number of ethnicities along with the objective of catering quality education to the people who are basically poor and underprivileged. As a result, Bhawabhuti Mahavidyalaya has been candid to fundamental values of unity in diversity since its inception. The institution strictly follows the norms of university and governments in conducting admissions to UG and PG programmes. So the specified reservations for SC, ST, NT and other backward classes are confirmed. Meritorious students from all categories are provided with different scholarships by government and university. Hence, compliance of these norms not only curbs socioeconomic diversities but also creates a sense of equality among students. The thing to be marked here is that the students from the other states (outside the Maharashtra) took admission in various Academic Programmes run by the college every year which creates an atmosphere of regional harmony among the students. To create an inclusive environment among the staff and students pertaining to cultural, regional, linguistic and communal diversities, the institution observes various Days reflecting the importance of these diversities. Furthermore, to create a sense of respect among the students towards Marathi, the regional language, the institute observes “Marathi Bhasha Divas”. The college believes in the fundamental values of Indian Constitution like liberty, equality and fraternity. Besides teaching, a number of co-curricular and extracurricular activities are conducted throughout every academic session for which required cells and committees are constituted in the college taking into consideration that all the stakeholders must have equal shares in discharging the responsibilities. Moreover, the elections or unanimous selections of the staff members to many bodies of the college such as CDC (College Development Committee), Staff Council, the Statutory Bodies, Staff Cooperative Society, etc. are held on the democratic principles. Students’ Council is constituted along with confirming the norms affiliating University. Hence, these pro-democratic ways of elections and selections instill a sense of constitutional obligations among the staff and students. The Mentor-Mentee practice assures individual attention of teachers over students’ personal problems and progress. Hence, teachers are always concerned with the primary duties and responsibilities. The ICC (Internal Complaints Committee) of the college is very active to provide safe and secure atmosphere to the female staff and students so as to no incident of sexual harassment can happen in the college. The informative programmes/lectures on legal issues such as ant-ragging, cyber crime, etc. are arranged in the college from the point of view of gender equity.

Most importantly, the institute observes/celebrates various National/International and commemorative Days such as Independence Day, Republic Day, Constitution Day, Teachers’ Day, Gandhi Jayanti, Laxminarayan Day, National Science day etc. which infuse values among the students for being true, trustworthy and responsible citizens of the nation.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format**

provided in the Manual

Response:

## Response.

### The Two Best Practices implemented by the Institution

**Note: The data mentioned in these practices below is for the academic year 2021-22 for explaining the implementation process of the practice**

#### First Practice:

1. **Title of the Practice:** - Issuance of the (3rd ) Third additional / extra Borrower Ticket Card

(B.T. Card) to all admitted students.

#### 1. Objectives:-

1. To motivate the students for reading additional books other than the text books such as reference books, books on competitive examination, sports, current affairs, etc. for their overall development.
2. To induce habit of book reading among the students while taking the formal education.
3. To build self confidence and self esteem by exhaustive use of library facilities.

1. **The Context:** - The institution is situated in rural area and offers non professional programs. Most of the students seeking admission in the college come from educationally poor and economically deprived background. Just getting a degree is primarily the purpose of taking admission in the college. For career development the admitted students look at the college as a primary source that can open the doors for them in the world full of competition. The institutional library serves this purpose.

2. **The Practice:** - The institutional library has been continuing this practice since last several years. The first two Red color B.T. cards are provided to all the admitted students to borrow the books from the library related to their syllabus for formal study. Apart from these two cards, the 3rd Green /Blue Color B.T. card is provided to each student which can be used to borrow the books such as reference books, biographies, novels, books on sports, current affairs, competitive examinations, etc. The Institutional Library provides one more 4th Red Color B.T. card to the selected meritorious students who secure more than 75 % marks in the Winter University Examination in first attempt.

3. Evidence

of

Success:



Every academic year the number of students taking the advantage of this facility is above 70% of the total admitted students. In the academic year 2021-2022 the total admitted students were 1138. Out of these, 851 students took library membership. That means 05 students availed the facility of extra 3 rd B T card for reading the books other than the text books.

**4. Problems Encountered and Resources Required:** One of the problems while practicing this practice was that all the admitted students did not approach library to take its membership. The other problem was the lack of interest among the students to borrow the books on the 3rd B T Card. To overcome this problem it is necessary that the the parents should meet the concerned teachers and the librarian and seek the information about the overall performance of their wards on the college campus.

## Second practice:

1. Title of the Practices: Felicitation of Meritorious Students.

1. **Objectives:** To motivate the students to set and achieve a particular goal for academic achievement. To build self-confidence, self-esteem and to make optimum use of library/e- library facilities to achieve the goals.
2. **The Context:** The institution is situated in rural area and offers non -professional programs. So to create the interest for study among such students it is necessary to motivate them. Therefore the institution started the practice of felicitating the meritorious students on the occasion of Republic Day on the stage. The institution has been continuing this practice since last several years.
3. **The Practice:** On the occasion of Republic Day the institute felicitates the meritorious students by giving them a certain cash prize at the hands of chief guest. If a student is unable to come to the college to receive the award then his/her parents are allowed to receive the award. The various cash prizes given to the meritorious students during the year 2020-21 are as follows –
  - Cash prize of Rs. 500 /- from the institution to the students who secure 1st position in the Final Year of UG (Arts, Commerce, and Science) and the Final Year of PG (Zoology and Botany)
  - Some cash prizes are given by the Teaching Staff members to the students securing 1st position in the various subjects of First Year and Final Year of UG. Almost all the cash prizes (excluding two prizes) are of Rs. 500/-.
  - Two special cash prizes, ( each of Rs 1000/-) one to the best and the other to the needy students are given by the institution under Government of Maharashtra’s Mission “Jagar Janivancha”
- A case prize of Rs. 1500/- to good sports person on the occasion of Birth Anniversary of Late Shri Lakshmanrao Mankr Guruji, the founder of Bhawabhuti Shikshan Sanstha.

There are certain other cash prizes for students for their notable performance in examination and sports.

1. **Evidence of Success:** The practice proved fruitful to create a healthy academic competition among students in the college. The students present in the prize distribution function are encouraged to work hard to secure distinguishing marks in the coming examinations. The meritorious students feel greatly privileged when they are honored by the guests in such a grand function on the stage in the presence of large number of students. This practice has established a healthy academic atmosphere among the students.
2. **Problems Encountered and Resources Required:** The main problem that is observed is that most of the students coming from the rural areas fail to secure meritorious marks. The reason for this is the lack of educational background in the families of the rural students. The parents of the rural areas ask their children to do domestic works. As a result these rural students do not get much time to do their studies. To overcome this problem the parents must be invited in the college to ask them to give sufficient time to their wards to do studies

**The link for the best practices.**

<https://bmvamg.org.in/BMVpdf/BPs202122.pdf>

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**Response.**

**Though the institution is situated in rural area it has its certain distinctiveness to accomplish its vision, mission and priority.**

**Highlights**

- Extra coaching classes for competitive examinations.
- Library facility: Additional extra Borrower Ticket (B.T.) Card provided to every student.

- E-Library: Free internet facility for the use of cyber library.
- Physical Education Department: Indoor Sports Hall, Gymkhana and other services.
- National Service Scheme (NSS)
- Earn While Learn
- Hobby Centre/Workshop
- Research Centre for Higher Education

Keeping in view the vision and the mission of the institution, Competitive Examination Cell, Library Department, Physical Education Department, NSS, Earn While Learn and Hobby Centre organize various activities for the overall development of the students, that is, for intellectual, mental, physical, creative ability and emotional development of the students. Through these various activities students become capable to face the challenges and prepare themselves for the placement or getting the job. Similarly, some of these activities open the door of self-employment for the students.

1. Competitive Examination Cell (Student's Guidance Centre, Career Counseling Cell and Career Katta) provides quite useful information to the students of the college regarding competitive examinations. Similarly, the information in light of availability of various books in different subjects is also provided to the students. MOC test is organized by the Cell for the students of all classes. This test helps the students to prepare themselves before appearing in various competitive examinations such as MPSC, UPSC, IIT, JAM etc.
2. The institution has a well equipped central library with the facility of separate reading hall, stacking room, reference section and e-library. The reading hall in the library provides the sitting capacity of 60 students at a time. In order to develop a good habit of wide reading in college students, the library department provides one extra, that is, 3rd Borrower Ticket card (Green BT card). On this BT card the students get books, other than the text book, from the library for their extra reading. These books help the students to prepare themselves for various competitive examinations.
3. The institution has a E-library library loaded with programmes like consortia, NDL (National Digital Library), etc. It provides opportunity to college students to refer/read books/articles in online mode and thus to update their knowledge. A special facility is provided to the students by e-library. And this facility is the free internet excess available to the students for utilization of e-books, e-journal by employing e-resources like N-list, NDL (National Digital Library), etc. and many more.
4. The institution has a huge ground for the organization and practice of outdoor games and sports. Physical Education Department tries its level best to help the students for their physical development. It provides various equipments required in various games and sports. All necessary facilities are made available to students for indoor as well as outdoor sport activities. Useful coaching is given to students about indoor sports events like table-tennis, chess, badminton, etc. Students are motivated to participate actively in outdoor sports such as cricket, long jump, pole

vault, shot-put, running and many more. Apart from this, college organizes physical training programmes for regular as well as ex-students of the college free of cost. This training prepares the students to qualify the physical test for the entry in police and military services. Apart from college students (including ex students) the college ground is used by the other institutions and the government authorities for the organization of various games/sports. On this college ground Tehsil level (interschool), district level and state level tournaments of various games/sports such as cricket, kho-khko, kabaddi, athletics, etc are organized by various institutions and government authorities.

The institution provides a huge indoor sports hall for the organization and practice of various indoor sports /games such as chess, badminton, table-tennis, taekwondo, etc. Sometimes this hall is used for the organization of some cultural activity or some informative or awareness programme.

The ground and premise of the college is used on every Sunday by a spiritual community (Radhaswami) for the organization of Spiritual Meet (Satsang) for the devotees of this community where a spiritual address is delivered to the devotees.

College has a well equipped 'Gymkhana' with all necessary facilities/equipments for the use of regular and ex-students and the needy local aspirant. It is observed that the sports and gym facilities available in the college are extensively used by several beneficiaries.

5. National Service Scheme (NSS) is one of the prominent units in the institution. The college has Two Units of NSS. Each Unit consists of 125 students. Various social awareness programmes are organized by the NSS Units through regular as well as 7 Days Special Camp activities. Through these activities the students learn the lesson of social responsibilities.

6. College runs "Earn While Learn" activity so as to make the students self- dependent while taking the formal education in the college. The concerned committee provides some work that is to be done inside the college premise to the students of economically deprived category. The work which is given to the students includes electrical repairing, furniture repairing, painting, etc. The type of work which is allotted to the students depends on the liking and capacity of the students. Remuneration against such works is paid to the students by the institution.

7. College has a Hobby Centre/Workshop to take care of different hobbies of the students. Several activities are organized by hobby workshop throughout the academic session. This centre organizes various training programmes for the students. It includes the training of beauty parlor, dish preparation, hair styles, costume wearing styles, mehendi design, rangoli drawing etc. These training pave the way of self-employment for the students, especially the girl students.

8. Though the college is situated in rural area it provides the facility of higher education programmes. The institution has a well equipped research lab with the sophisticated instruments for the research work of the Ph. D. programmes in Botany and Zoology subjects.

<b>File Description</b>	<b>Document</b>
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

---

### Additional Information :

The institution adheres to its vision, that is, upliftment of educationally and economically deprived people through internal and external evaluation. And for it the institution provides the quality education, programmes and activities to the students. The college is situated in the rural area and 70% of the students come from poor economical and poor educational background. The college was accredited for the first time in the year 2004 by NAAC with 'B' grade. As per the recommendations of the peer team of 1st cycle accreditation the institution provided a well built up infrastructure with upgraded laboratories, a spacious library with separate reading hall and e-library, and so many other facilities to the students. And then in 2nd cycle the institution was awarded with 'A' grade by NAAC in 2016. This is the only institution among the numbers of institutions situated in the rural areas of Gondia district which provides numbers of programmes at UG and PG levels as well as Ph. D. programme in Botany and Zoology. The other thing which is to be highlighted here is that out of total admitted students 70% are girl students. Thus college fulfills the need of rural girl students who cannot go far away from their places for the higher education. Even in COVID-19 Pandemic the institution did not deprive the students from teaching-learning experience. During this period the institution adopted online mode for teaching-learning process. The institution conducts various curricular, co-curricular, and extra-curricular activities to provide ample opportunities to the students to exhibit their hidden talents and thus molding their personality in a right way for their all-round development. Various social outreach programmes have been conducted by NSS Units of the institution. Many NSS students have been awarded for their notable performance in various University Level NSS Camps. The NSS Unit and the NSS programme Officer of the college have been recognized as a best NSS Unit and the best Programme Officer respectively by the affiliating university. The college magazine of the institution 'Yuvaspandan' was awarded with consolation prize for two consecutive years 2018-19 and 2019-20 in intercollegiate competition by affiliating university.

### Concluding Remarks :

Though the college is situated in rural area it fulfills the requirement of higher education of educationally and economically poor people of rural area by providing numbers of programmes at UG and PG levels as well as Ph. D. programme in Botany and Zoology. The management is always at the fore-front for the development of the institution. The governance process of the institution is fulfilled through various academic, administrative and statutory bodies such as CDC, IQAC, ICC, etc. The institution believes in decentralization functioning for its easy and noteworthy development. For the all-round development of the students various curricular, co-curricular and extra-curricular committees have been constituted in the institution. For making the teaching-learning process very fruitful, especially in Arts and Commerce streams, the institution provides the education through regional language as well as with the application of ICT tools. The institution provides a well built up infrastructure with upgraded physical and academic facilities including various ICT equipments. To promote the research cultivation in the institution the faculties are continuously involved in research activity. To make aware the students about various social issues the NSS unit of the college is always at the fore-front. Various outreach programmes are organized by the NSS unit of the college. Physical Education department takes utmost effort to provide ample opportunity to the students to exhibit their talents in various games and sports. The huge ground of the college is used by other institutions and NGOs for the organization of various sports/games and tournaments. The institution organizes various programmes/activities to maintain gender equity and cultural and linguistic harmony in the institution. The institution through the organization of various programmes tries to imbibe the morals, values, rights, truths, duties and responsibilities among the students and

the staff. The institutional library plays a major in the academic development of the students by providing numbers of books on various subjects and journals and various e-resources through e-library. The eco-friendly campus, the qualified and experienced teaching staff and the efficient supportive administrative staff provides the positive learning atmosphere to the students.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification : 8 Answer After DVV Verification :8</p>																																								
2.1.1	<p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>446</td> <td>329</td> <td>542</td> <td>657</td> <td>637</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>444</td> <td>331</td> <td>542</td> <td>657</td> <td>638</td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>964</td> <td>964</td> <td>981</td> <td>984</td> <td>984</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>964</td> <td>964</td> <td>981</td> <td>984</td> <td>984</td> </tr> </tbody> </table> <p>Remark : Input edited as per the given clarification documents by HEI , Number of seats filled year wise during last five years .</p>	2021-22	2020-21	2019-20	2018-19	2017-18	446	329	542	657	637	2021-22	2020-21	2019-20	2018-19	2017-18	444	331	542	657	638	2021-22	2020-21	2019-20	2018-19	2017-18	964	964	981	984	984	2021-22	2020-21	2019-20	2018-19	2017-18	964	964	981	984	984
2021-22	2020-21	2019-20	2018-19	2017-18																																					
446	329	542	657	637																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					
444	331	542	657	638																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					
964	964	981	984	984																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					
964	964	981	984	984																																					
2.4.2	<p><b>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</b></p> <p><b>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>20</td> <td>17</td> <td>17</td> <td>17</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	19	20	17	17	17																														
2021-22	2020-21	2019-20	2018-19	2017-18																																					
19	20	17	17	17																																					



Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
18	20	17	17	17

Remark : Input edited as per the given clarification documents by HEI , ercentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years .

2.6.3

**Pass percentage of Students during last five years (excluding backlog students)**

**2.6.3.1. Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

**2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
407	368	359	360	361

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
407	368	358	357	361

3.4.3

***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	10	12	13

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	12	12	13

Remark : Input edited as per the given clarification documents by HEI , Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years .

4.1.2	<p><b><i>Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years</i></b></p> <p><b>4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 392 1046 524"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>7.41913</td> <td>10.16999</td> <td>15.34627</td> <td>11.72479</td> <td>12.20926</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 604 1046 736"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>24.112</td> <td>21.185</td> <td>48.152</td> <td>27.430</td> <td>26.295</td> </tr> </tbody> </table> <p>Remark : Input edited as per the given observation .</p>	2021-22	2020-21	2019-20	2018-19	2017-18	7.41913	10.16999	15.34627	11.72479	12.20926	2021-22	2020-21	2019-20	2018-19	2017-18	24.112	21.185	48.152	27.430	26.295
2021-22	2020-21	2019-20	2018-19	2017-18																	
7.41913	10.16999	15.34627	11.72479	12.20926																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
24.112	21.185	48.152	27.430	26.295																	
4.4.1	<p><b><i>Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)</i></b></p> <p><b>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1137 1046 1270"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>16.69360</td> <td>11.01512</td> <td>32.80577</td> <td>15.70599</td> <td>14.08628</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1350 1046 1482"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>9.5510</td> <td>9.1750</td> <td>12.947</td> <td>13.032</td> <td>12.209</td> </tr> </tbody> </table> <p>Remark : input edited as per the given observation .</p>	2021-22	2020-21	2019-20	2018-19	2017-18	16.69360	11.01512	32.80577	15.70599	14.08628	2021-22	2020-21	2019-20	2018-19	2017-18	9.5510	9.1750	12.947	13.032	12.209
2021-22	2020-21	2019-20	2018-19	2017-18																	
16.69360	11.01512	32.80577	15.70599	14.08628																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
9.5510	9.1750	12.947	13.032	12.209																	
5.1.1	<p><b><i>Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years</i></b></p> <p><b>5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1921 1046 2054"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>745</td> <td>840</td> <td>1137</td> <td>913</td> <td>1361</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	745	840	1137	913	1361										
2021-22	2020-21	2019-20	2018-19	2017-18																	
745	840	1137	913	1361																	

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
830	885	1039	1009	977

**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
96	67	60	62	75

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
94	65	51	49	49

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
378	344	348	242	209

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
378	344	348	242	209

Remark : Input edited as per the given clarification documents by HEI , Number of outgoing students placed and / or progressed to higher education year wise during the last five years .

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
03	00	06	05	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
03	00	05	3	00

Remark : Input edited as per the given clarification documents by HEI , Number of awards/medals for outstanding performance in sports/cultural activities at national/international level year wise during the last five years .

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	11	12	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	7	4	5

Remark : Input edited as per the given clarification documents by HEI , Events on same day will be counted as one.

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	08	00	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	06	00	9

Remark : Input edited as per the given clarification documents by HEI , Multiple financial supports provided to teacher in a year will be considered once only .

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	16	23	07	07

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	10	10	07	07

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	14	14	14

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	14	14	14

Remark : Input edited as per the given clarification documents by HEI , Multiple participation of the faculty in the same academic year will be considered as one .

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of students year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1141</td> <td>1129</td> <td>1307</td> <td>1437</td> <td>1389</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1139</td> <td>1136</td> <td>1307</td> <td>1437</td> <td>1389</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	1141	1129	1307	1437	1389	2021-22	2020-21	2019-20	2018-19	2017-18	1139	1136	1307	1437	1389
2021-22	2020-21	2019-20	2018-19	2017-18																	
1141	1129	1307	1437	1389																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
1139	1136	1307	1437	1389																	
2.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b></p> <p>Answer before DVV Verification : 25</p>																				

Answer after DVV Verification : 25

3.1 **Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
24.11273	21.18510	48.15204	27.43078	26.29554

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42.850	48.838	66.780	66.505	58.201